

RESOLUTION

SPONSOR: Darius G. Pridgen

SUBJECT: Standard Workday and Reporting Resolution

WHEREAS: The New York State Local Retirement Systems (NYSLRS) initially published and continues to revise their rules and regulations governing Employer Reporting of Days Worked for Elected and Appointed Officials as codified in 2 NY CRR 315; and

WHEREAS: The Common Council, as the governing body of the City of Buffalo, in order to ensure the uninterrupted crediting of retirement system benefits to City Employees, Elected Officials and their Appointees, and to comply with the current rules, regulations and guidance of the NYSLRS as relates to 2NY CRR 315, will undertake the specific actions listed herein to be in full compliance therewith.

NOW THEREFORE BE IT RESOLVED:

That this Common Council, to comply with 2 NY CRR Section 315 which codifies employer requirements for reporting to the NYSLRS, Days Worked by City of Buffalo, NY, Elected and Appointed Officials and Civil Service Employees, does hereby establish the Number of Hours in a Standard Work Day to be a minimum of Eight (8) Hours inclusive of a One (1) Hour Lunch and Two (2) Fifteen (15) Minute Breaks and further, that the Number of Standard Work Days in a Calendar Year shall be a minimum of Two-Hundred and Sixty (260) comprised of Twenty-Six (26) Payroll Periods each containing a minimum of Ten (10) Standard Workdays inclusive of authorized leave time, recognizing that any employee who has exercised a provision in their respective collective bargaining agreement (CBA) to work a ten (10) hour, or a nine (9) and fifteen (15) hour workday, with pro-rata lunch and break periods, shall be deemed to comply with the spirit and intent of this resolution and the corresponding reporting by the City of Buffalo, of monthly and annual workdays to the NYSLRS;

AND BE IT FURTHER RESOLVED:

That this Common Council does hereby adopt for City use together with the annual revision thereof as needed, the Cover Memo included by enclosure entitled "Transmittal of Record of Work Activities (ROA) pursuant to 2NY CRR 315" and does hereby mandate completion thereof by any elected or appointed official of the City of Buffalo opting to prepare and submit their respective Record of Work Activities (ROA) as an alternative to utilizing the City's Time and Attendance system for purposes of complying with 2NY CRR 315;

AND BE IT FURTHER RESOLVED:

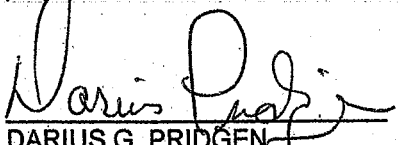
That this Common Council, by enclosure, does hereby document the City of Buffalo's preparation of Forms RS 2417-A and RS 2418 with supporting schedules coded as EL-Elected Officials, AP-Appointed Officials, for submission to the NYSLRS as required by 2NY CRR 315;

AND BE IT FURTHER RESOLVED:

That this Common Council does hereby direct the City Clerk to publish on the City of Buffalo's website for a period of at least thirty (30) consecutive calendar days, a copy of this Resolution together with the enclosures cited herein;

AND BE IT FINALLY RESOLVED:

That this Common Council hereby directs the City Clerk to complete the attestations, as required by 2NY CRR 315, on the Affidavit of Posting included by enclosure, and on forms RS 2417-A and RS-2418, and to file copies thereof with the Comptrollers of the State of New York and the City of Buffalo, and to acknowledge completion of such action by separate notice to this Common Council for its record keeping purposes.


DARIUS G. PRIDGEN
President of the Common Council



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
 (Rev. 8/15)

BE IT RESOLVED, that the City of Buffalo / 20007 hereby establishes the following standard work days for these titles and
 (Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy- mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
MAYOR	8	BYRON W. BROWN			<input type="checkbox"/>	1/1/14-12/31/17	27	<input type="checkbox"/>
COMPTROLLER	8	Mark J F. Schroeder			<input type="checkbox"/>	1/1/16-12/31/19	20	<input type="checkbox"/>
Appointed Officials								
COMMISSIONER TAX	8	Martin Kennedy			<input type="checkbox"/>	1/1/14-12/31/17	20	<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Gerald A. Chwalinski, secretary/clerk of the governing board of the City of Buffalo, of the State of New York,
 (Name of secretary or clerk) (Name of Employer) (Circle one)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ City of Buffalo _____ on this _____ day
 of _____, 20____
 (Signature of the secretary or clerk) (Name of Employer)

Affidavit of Posting: I, Gerald A. Chwalinski, being duly sworn, deposes and says that the posting of the
 (Name of secretary or clerk)
 Resolution began on _____ (Date) and continued for at least 30 days. That the Resolution was available to the public on the

- Employer's website at _____
- Official sign board at _____
- Main entrance secretary or clerk's office at _____

(seal)



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev. 8/15)

Title	Standard Work Day (Hrs/day) Min. 6 hrs, Max. 8 hrs	Name (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
COUNCIL MEMBER	8	Darius Pridgen				1/1/16-12/31/19	22	
COUNCIL MEMBER	8	Richard Fontana				1/1/16-12/31/19	23	
COUNCIL MEMBER	8	David Franczyk				1/1/16-12/31/19	25.62	
COUNCIL MEMBER	8	David Rivera				1/1/16-12/31/19	N/A	
COUNCIL MEMBER	8	Christopher Scanlon				1/1/16-12/31/19	27	
COUNCIL MEMBER	8	Joseph Golombek Jr.				1/1/16-12/31/19	20.68	
COUNCIL MEMBER	8	Joel Feroleto				1/1/16-12/31/19	22.14	
COUNCIL MEMBER	8	Rashheed N.C. Wyatt				1/1/16-12/31/19	23	
COUNCIL MEMBER	8	Ulysees Wingo Sr.				1/1/16-12/31/19	23	
Appointed Officials								
CITY CLERK	8	Gerald Chwalinski				1/1/16-12/31/17	20	
DEPUTY CITY CLERK	8	Tianna Marks				1/1/16-12/31/17	20	
DEPUTY CITY CLERK	8	Milly Castro				1/1/16-12/31/17	20	
CHIEF STAFF COUNCIL	8	Dinash Lal				1/1/16-12/31/17	20	
SR LEG ASST IV	8	Damon Palmer				1/1/16-12/31/17	20	
SR LEG ASST	8	Julia Paul				1/1/16-12/31/17	20	
SR LEG ASST	8	Vernée Shaw				1/1/16-12/31/17	20	
SR LEG ASST	8	Doris Corley				1/1/16-12/31/17	20	
SR LEG ASST	8	Malcolm Ertha				1/1/16-12/31/17	20	
LEGISLATIVE ASST	8	James Montour				1/1/16-12/31/17	20	
LEGISLATIVE ASST	8	Siobhan Gould				1/1/16-12/31/17	20	
LEGISLATIVE ASST	8	Taisha St. John				1/1/16-12/31/17	20	

Employer City of Buffalo New York Location Code 20007 Page 2 of 4 (use with form RS 2417-A)

